

An ordinary meeting of Shillington Parish Council was held on Tuesday 7 February 2017 at 7.45pm at the Congregational Church, Church Street, Shillington.

Members Present:	John Clark	Tracey Forsyth
	Alison Graham (also CBC ward member)	Tony Howells
	Angus McCormick	David Mott
	David Simkins	Sally Stapleton (Chair)
	Derek Turner	

Also present: Karen Cousins (Clerk to the Council).

- 1) Apologies for absence were received from Cllr Ben Jepps
- 2) No declarations of interest were received from members.
- 3) Minutes of the ordinary meeting held 3 January 2017 were agreed and signed.
- 4) Matters arising not covered by the agenda (Information only).  
At the November parish council meeting councillors had been informed that the Shillington Men's Club would be making a donation to the parish council for the village sign fund. This was incorrect and a donation had instead been made to Shillington Cubs.

5) **PLANNING:**

a) **DECISIONS** from Central Bedfordshire Council:

- i) CB/16/02547/FULL. Mr & Mrs A Whiteley, The Hovel, 57 Hanscombe End Road, Shillington  
Retrospective Permission for: The retention of 2 no roof lights on the south west elevation not included on original planning permission CB/12/00057/FULL and Listed Building approval CB/12/00059/LB together with approval of type of roof light installed **APPROVED 20.01.17**
- ii) CB/16/02549/LB. Mr & Mrs A Whiteley, The Hovel, 57 Hanscombe End Road, Shillington  
Listed Building: retrospective permission for the retention of 2 no roof lights on the south west elevation not included on original planning permission CB/12/00057/FULL and Listed Building approval CB/12/00059/LB together with approval of type of roof light installed **APPROVED 20.01.17**
- iii) CB/16/04457/LB. Mr & Mrs J Butler, 3 The Old School, Church Street, Shillington.  
Listed Building: Refurbishment of 4 No. existing dormer windows, replace all rotted timber sections, replace existing window frames with new double glazed timber frames. **APPROVED 22.12.17**
- iv) CB/16/05447/FULL. Mrs A Nicholls,  
Hanscombe Boarding Cattery, 26 Hanscombe End Road, Shillington  
Erection of building for use as a Kennel Keepers Room (Retrospective application) **APPROVED 18.01.17**
- v) CB/16/05540/FULL. Mr K Conroy, 2 Upton End Road, Shillington -  
Insertion of front dormer to garage roof. **APPROVED 11.01.17**
- vi) CB/16/05829/FULL. Mr & Mrs Scleater, 4 Chibley Cottages, Stondon Road, Shillington  
Single storey side extension and single storey rear extension. **APPROVED 23.01.17**

b) **NEW/REVISED APPLICATIONS:**

- i) CB/16/05786/FULL. Mr & Mrs M Smith, Lindisfarne, 33A High Road, Shillington  
Creation of first floor to bungalow with single storey front and side extension. Balcony over side extension and new detached garage following demolition of existing garage. Extension of existing crossover to High Road. **SUPPORT, unanimous.**
- ii) CB/17/00048/FULL. Mr & Mrs J Lucas, Beech Tree House, 66B Bury Road, Shillington  
Single storey side extension. **SUPPORT, unanimous.**
- iii) CB/17/00179/FULL. Mrs Hanscombe, Green Farm, Hanscombe End Road, Shillington  
Single story side extension **SUPPORT, unanimous.**
- iv) CB/17/00180/LB. Mrs Hanscombe, Green Farm, Hanscombe End Road, Shillington  
Listed Building: single story side extension. **SUPPORT, unanimous.**
- v) CB/17/00307/FULL. Mr C Sherry, 129 Bury Road, Shillington  
Single & two storey side extensions with garage conversion and internal alterations. **DO NOT SUPPORT due to inadequate off road parking, unanimous.**
- vi) CB/16/00242/FULL. Mr & Mrs Methven, 53 Bury Road, Shillington  
Erection of a 2-storey side extension. **SUPPORT, unanimous.**
- vii) CB/17/00276/FULL. GCK Developments Ltd, Land adjacent to 129 Bury Road, Shillington  
Creation of two detached 4 bedroom dwellings, carport structure, vehicular cross over and associated works. **SUPPORT, unanimous.**
- viii) CB/17/00299/FULL. Mr C Sherry, 129 Bury Road, Shillington

Single & two storey side extensions with garage conversion and internal alterations. **DO NOT SUPPORT due to inadequate off road parking, unanimous.**

c) **INFORMATION:**

6) **REPORT OF CENTRAL BEDFORDSHIRE COUNCILLOR (5mins):**

Central Bedfordshire Councillor Alison Graham reported:

- The increase in Central Bedfordshire Council's element of the Council Tax for 2017/18 will be marginally lower than expected with an increase of 4.5%.
- A new privately run Day Care Centre will be operating from Shillington Village Hall from 22 February.
- The Local Government Association ('LGA') is warning local councils that 2017 could be a tipping point year for potholes, as a new analysis shows the repair bill could reach £14 billion within two years. £14 billion is more than three times councils' entire annual revenue spending on highways and transport – covering issues like highways maintenance and the concessionary fares scheme for buses.
- The government has launched its Housing White Paper which sets out how it will address the housing crisis. The provision of modern prefabs, now known as "modular homes", could be aimed at the young to help them onto the housing ladder.
- Cllr Graham had been invited to meet with the Police and Crime Commissioner to discuss rural issues.
- PC Aaron Dagley is now the single point of contact for Shillington parish plus 15 other parishes.

7) **POLICE MATTERS:**

- a) Crime figures for December 2016 and January 2017 were circulated to councillors for comment. It was reported that an empty property in High Road had been broken into in February.
- b) Details of new North Rural Parishes Community Policing Teams had been copied to all councillors for information.

8) **FINANCE:**

- a) **Resolution, proposed by Cllr Angus McCormick seconded by Cllr Tracey Forsyth and unanimously agreed to make the following charitable donations for 2016/17:** (Cllr Alison Graham declared an interest as Chair of the Board of Trustees of the Citizens Advice Bureau and Cllrs Derek Turner and Sally Stapleton declared an interest as members of the Wildlife Trust and took no part in the discussion or voting on donations to those organisations).

<b>ORGANISATION</b>	<b>DONATION</b>
Whitbread Wanderbus	£200
Mid Bedfordshire Citizens Advice Bureau	£200
Wildlife Trust for Bedfordshire	£50
Link-a-Ride	£50
The Chilterns Conservation Board	£25

A donation to Victim Support would be considered at the March meeting once information regarding the level of service provided in Shillington was obtained.

- b) **Resolution, Proposed by Cllr David Mott, seconded by Cllr Tony Howells and unanimously agreed to 'make a donation of £100 to Autism Bedfordshire'.**
- c) It was agreed to instruct Utilitrack Ltd to carry out the electricity price review of unmetered supply for street lighting due to the current fixed price contract nearing expiry.
- d) Details of funding available for green infrastructure projects through 'planning obligations' received. Applications for funding to be submitted by 7 April 2017.
- e) Notification received that Mazars LLP have been appointed external auditors for Bedfordshire Councils for the financial years 2017-18 to 2021-22.

9) **TRAFFIC/HIGHWAYS:**

- a) A list of current items of highway maintenance was received from the Clerk to the Council. The following additional items were noted:
  - Hanscombe End Road – water still standing outside The Old Swan.
  - Bury Road – Cllr Graham would speak to Martin Freeman at CBC regarding the wooden boundary fence at 68 Bury Road which he had previously agreed should be removed.
  - Stondon Road - potholes near Chibley Cottages getting worse.
  - Hanscombe End Road – complaint received of road condition.
  - Upton End Road – parking of construction workers vehicles on the junction with Marquis Hill considered a danger to other motorists and pedestrians.

- High Road – watercourse maintenance was taking place in High Road. The Clerk to the Council would contact the The Bedfordshire and River Ivel Internal Drainage Board to ascertain the timetable for works still to be carried out.

10) **PUBLIC RIGHTS OF WAY - FOOTPATHS AND BRIDLEWAYS:**

- a) Letter sent to M Hill regarding possibility of creating a gravel track on fields along Upton End Road. Response awaited.
- b) Notification received from CBC, Senior Definitive Map Officer that adjoining landowner has declined to accommodate the diversion of BW8 (through Churchyard) on his land. CBC to reappraise the situation.
- c) Footpath waymark sign at the entrance to FP37 near Arkle House, Upton End Road lying on ground.

11) **TREE WORKS:**

- a) Council considered quotes received for work arising from November 2016 tree survey trees. **Resolution, Proposed by Cllr Derek Turner, seconded by Cllr Alison Graham and unanimously agreed to 'accept quotation dated 18 January 2017 and place order for tree work arising from November 2016 tree survey with MJ Granger Ground Maintenance Limited at a total cost of £180.00 + VAT'.**

12) **SHILLINGTON MEMORIAL PLAYING FIELD:**

- a) **Resolution, Proposed by Cllr Tracey Forsyth, seconded by Cllr Tony Howells and unanimously agreed to 'accept quotation dated 16 January 2017 and place order for removal of moss and algae from safety surfacing in the children's play area at Shillington Memorial Playing Field with MJ Granger Ground Maintenance Limited at a total cost of £45.00 + VAT'.**

13) **HORNS PASTURE:**

Nothing to report.

14) **NEW COMMUNITY BUILDING:**

Updated plans of the new community building were circulated to Councillors for information. Cllr Sally Stapleton and Sue Chalmers (Shillington Village Hall) were to have another meeting with Stevenage Leisure Ltd and costings from North Hertfordshire Homes were still awaited.

15) **REPORTS OF OTHER MEETINGS:**

There were no reports from other meetings.

16) **INFORMATION/CORRESPONDENCE:**

- a) Chair and Clerk to the Council to attend a Town & Parish Council Conference – Emergency Planning on Wednesday 22 February 2017 at Priory House, Chicksands.
- b) Central Bedfordshire Council's Executive Committee agreed on 10 January 2017 to object to the removal of the BT payphone outside Shillington Village Hall.

17) **ACCOUNTS FOR PAYMENT:**

**RESOLUTION, Proposed by Cllr Alison Graham seconded by Cllr David Mott and unanimously agreed 'to pay accounts as per list'**

			AMOUNT	CHQ NO
1	A Complete Cleaning Service (Invoice dated 23/01/17) <ul style="list-style-type: none"> <li>• Cleaning 4 x bus shelters</li> </ul>		£28.00	300969
2	Viking (Invoice no 261999 dated 03/01/17) <ul style="list-style-type: none"> <li>• Brother Laser Toner Cartridge</li> <li>• 1 x ream of green A4 paper</li> <li>• + Insurance</li> <li>• + VAT @ 20%</li> </ul>	£78.49 £6.99 £1.98 £17.49	£104.95	300970
3	Mrs K J Cousins (Clerk to the Council) <ul style="list-style-type: none"> <li>• Salary for months of December 2016, January &amp; February 2017 - £1,440.99 to be paid in 3 instalments</li> <li>• Allowances for months of December 2016, January &amp; February 2017 - £400.00 to be paid in 3 instalments</li> <li>• Overtime for months of October, November &amp; December 2016 - £231.69 to be paid in 3 instalments</li> <li>• Expenses for ¼ ending 30 December 2016 - £66.91 to be paid in 3 instalments</li> <li>• Less PAYE £414.60 to be paid in 3 instalments</li> <li>• Less National insurance £6.92 to be paid in 3 instalments</li> </ul>	£480.33 £133.33 £77.23 £22.30 -£138.20 -£2.30	£572.69	300971

Cllr Angus McCormick carried out a check of the bank reconciliation for the end of December.

18) **AGENDA ITEMS FOR NEXT MEETING/ANY OTHER BUSINESS (information only):**

- Council to discuss the use of area of highways land and hedgerow at the entrance to Church View Avenue at its March meeting.
- Children had been reprimanded for playing football in the war memorial garden whilst All Saints Church Christmas Bazaar was taking place in the Village Hall in December. There had been no further reports of such activity and therefore no further action was considered necessary.
- Sewage Odour had been evident in Upton End Road in recent weeks. Clerk to the Council to contact Anglian Water.

There being no further business the meeting closed at 9.10pm

S. Stapleton

07/03/17

..... (Signed)

..... (Date)