

An ordinary meeting of Shillington Parish Council was held on Tuesday 6 February 2018 at 7.45pm at the Congregational Church, Church Street, Shillington.

Members Present: John Clark Ben Jepps
 Angus McCormick Sally Stapleton (Chair)
 David Mott David Simkins
 Tony Howells Alison Graham

Also present: Helen Smith (Clerk to the Council).

- 1) Apologies were received from Cllrs Derek Turner & Tracey Forsyth.
- 2) None.
- 3) Minutes of the ordinary meeting held 2 January 2018 were agreed and signed with no amendments.
- 4) There were no matters arising not covered by the agenda.

All members of public present wished to speak on items in the agenda.

5) **PLANNING** (Next Development Management Committee meeting at Central Bedfordshire Council to be held 28 February 2018):

a) **DECISIONS** from Central Bedfordshire Council:

- i) CB/17/05764/FULL. Mrs & Mrs S Layton, Stonecroft, Pegsdon Way, Pegsdon.
Proposed two storey extension and alterations – Renewal of existing planning consent
CB/14/03980/FULL. **APPROVED 22/1/18**

b) **NEW/REVISED APPLICATIONS:**

- i) CB/18/00041/FULL. Mrs & Mrs Laugere Bevans, 64 Bury Road, Shillington.
Two storey side extension. **SUPPORT, unanimous.**
- ii) CB/17/05796/FULL. Mr W Burton, Land at the Rear of Land Adjacent To 129 Bury Road, Shillington.
Change of use – from agricultural land to garden/residential. **SUPPORT, 7 for 1 abstention.**
- iii) CB/TCA/18/00018 Mr Mark Courjon, Parsonage Farm, High Road, Shillington.
Notification of works to trees in a conservation area: Horse chestnut requesting a 20% reduction, crown reduction and removal of deadwood. To prevent the tree becoming too large near the building. **SUPPORT, unanimous.**
- iv) CB/18/00367/FULL Akhtar Khan, 1 Shillington Bury, Upton End Road, Shillington. Single-storey extension to front/side to create Annexe. **SUPPORT, unanimous.**
- v) CB/18/00368/LB Akhtar Khan, 1 Shillington Bury, Upton End Road, Shillington.
Listed Building: Single-storey extension to front/side to create Annexe. **SUPPORT, unanimous.**

c) **INFORMATION:**

- i) Council has received notification of the consultation on Central Bedfordshire's Local Plan (details e-mailed to all Councillors 11 January 2018). Responses must be received by 22 February 2018. No further comments.
- ii) Notification received from Central Bedfordshire Planning that a planning enforcement case has been created for 19 Bury Road, Shillington - Listed building in state of disrepair.
- iii) Notification received from North Hertfordshire District Council that a Construction Management Plan with Extra Mitigation dated 16.01.2018 has been received reference 17/02778/1DOC, Land Adjacent to Elm Tree Farm, Hambridge Way, Pirton.

d) **APPEALS**

2) **REPORT OF CENTRAL BEDFORDSHIRE COUNCILLOR (5mins):**

- Cllr Alison Graham report that Shillington had been identified for only one small to medium development in the CBC Local Plan out of the 19 sites that had been offered. Shillington was also mentioned at the last CBC Executive meeting as an example of an "Ends" village and the need for "Important countryside gaps" to protect this. An area in the village was identified as an important countryside gap in the Local Plan.
- A test case appeal has been launched regarding a site of 105 houses in Silsoe. The appeal is on the percentage excess applications required to ensure Central Bedfordshire can deliver the target number of houses in the 5-year plan. CBC states the excess needed is 5%, the challenger believes this should be 20%.

- Central Bedfordshire council tax will increase this year with a 3.5% increase in the ring-fenced social care precept. Fire and Police precept increases will be on top of this.
- The road drains in Shillington are due to be cleaned at the end of January / beginning of February.
- The proposed grain barn application at Higham Gobion has been called into the development committee being held 28 February 2018.
- Thomas Meadow application has been refused but the developer can appeal.
- Cllr Graham reported that the Stondon GP surgery had written to Ward Councillors in the area (although she had not received a letter) seeking support to obtain S106 health council money for increasing capacity to the Stondon Surgery. Cllr Graham declared an interest in the ongoing discussion as she had previously been a patient at the Stondon practice. The Clerk reported that the Council had also received an email from the surgery but it had arrived after the deadline for agenda items for this meeting. Cllr Graham advised that work was underway to create a "hubs & spokes" set-up for Central Bedfordshire. As there is no hospital the focus would be on avoiding residents needing to go to hospital. Health & wellbeing hubs would be set-up to include services such as a pharmacy, nurse, obesity clinic etc in one place. "Spokes" would be provided in villages – small buildings used on daily basis but by different experts each day. Cllr Graham advised she was trying to get a spoke unit in Silsoe which could be used by the surrounding villages. Currently the need is being scoped.

3) POLICE MATTERS:

- a) Council invited to send a representative to the next Community Priority Meeting at Bedfordshire Police HQ – Woburn Road, Kempston which is to be held on Wednesday 7 February 2018, arriving at 18:30 for a 19:00 start. No Cllrs were available to attend this meeting.
- b) December 2017 Crime Statistics emailed to all Councillors 5 January 2018.

4) FINANCE:

- a) The Clerk reported that the response was still awaited from HMRC to Council's letter regarding Former Clerks' retirement gratuity. Response received from NALC Accounts & Audit Adviser.
- b) The Clerk reported that NS&I had advised they were no longer able to send correspondence to someone who was not a signatory on the account. **Resolution: Proposed by Cllr Graham, seconded by Cllr David Mott and unanimously agreed that NS&I be requested to send future correspondence to Cllr Sally Stapleton (Chair).**
- c) The Clerk advised correspondence had been received from Co-operative Bank regarding the Shillington Car Park Charity account signatories. **Resolution: Proposed by Cllr David Simkins, seconded by Councillor John Clark and unanimously agreed to remove former Cllr Sue Chalmers and add Cllr Tony Howells as an authorised signatory to the Shillington Car Park Charity account.**

5) TRAFFIC/HIGHWAYS:

- a) The Clerk to the Council provided a list of items of highway maintenance which were considered.
- b) Council were aware of a number of accidents recently in the vicinity of Upton End Road & High Road junction. Cllr John Clark reported there had also been recent accidents in Bury Road and at the Hillfoot Road / Bury Road / Hanscombe End Road junction. Concerns were raised regarding cars parked in locations where drivers could not see round them and also speeding vehicles. It was suggested that a community safer driving group could be formed. Cllr Sally Stapleton advised she was keen to set-up Speed Watch and was aware that this had been mentioned on the village facebook community. It was also suggested a community safer driving group might be helpful. The Clerk to pass these concerns onto the Police Officer who she has been in contact with regarding parking issues on the High Road and obtain a contact for Speed Watch.
- c) The Clerk reported she had contacted Central Bedfordshire Parking team who advised they were unable to enforce parking on the High Road as there are no restrictions (e.g. yellow lines) in place. They suggested contacting the Highways team to review the parking restriction. She had also contacted Bedfordshire Police regarding the obstructive parking on the footway and was due to receive a call back. Cllr Alison Graham that new parking restrictions would probably need to be considered as part of a rural match funding application.
- d) The Clerk reported back on the response received from the contractor following an enquiry about gritting footpaths in snowy conditions. No further action at this time.

6) PUBLIC RIGHTS OF WAY - FOOTPATHS AND BRIDLEWAYS:

- a) Clerk & Councillors reported on the meeting held on 29 January 2018 at New Farm regarding the proposed gravel track on fields along Upton End Road. The meeting had been generally positive. The owner had requested details of the proposal to be forwarded in writing for discussion with the Farmer and further consideration. The Clerk circulated a plan showing the proposed route of the path which had been produced when the track was initially proposed. There was discussion about the cost of installing and maintaining a gravel path and Cllr Alison Graham advised that other councils had found that young cyclists do not always use these tracks due to the surfacing. Cllr Graham also advised the Clerk check with Central Bedfordshire whether the Parish Council is able

to make these path agreements. It was discussed whether a grass path would provide a sufficient solution for walkers at reduced cost and would only require occasional mowing. The Clerk to contact Central Bedfordshire Council regarding permissive paths and to forward the proposals onto the land owner.

- b) An email had been received from a resident regarding condition of stiles on footpaths 13 & 41. This had been passed to the CBC Rights of Way Team who advise they will contact the landowner.

7) VILLAGE SIGN:

- a) Nothing further to report.

8) SHILLINGTON MEMORIAL PLAYING FIELD:

- a) **Resolution: Proposed by Cllr Mott, seconded by Cllr McCormick and unanimously agreed to accept the quotation received from MJ Granger Grounds Maintenance Limited of £50.00 + VAT to clean the algae from the surfacing around the rainbow multi play unit (as suggested in December Operational Inspection report).**

9) HORNS PASTURE:

- a) Clerk to circulate photographs of the bushes requiring cutting back and Council to re-consider at the next meeting.

10) ASSETS OF COMMUNITY VALUE (LOCALISM ACT 2011):

- a) Cllr Stapleton reported that the feedback from village organisations on additional information regarding community use of The Crown had been limited so far.

11) GREENFIELDS DEVELOPMENT (JEPPE CLOSE):

- a) Jonathan Lord had confirmed that bollards and private road signage will be erected. Cllr John Clark advised that the bollards are now in place but there is still a repair required where a hole had been dug in the access road from Hillfoot Road - currently covered by a steel plate. Cllr Clark reported that Jonathan Lord had advised this will be for the contractor to repair. A member of the public raised concern about the gap between the bollards which is too wide. Council also queried whether the road would be adopted by Central Bedfordshire or remain private. Clerk to contact Jonathan Lord with these concerns.

12) GENERAL DATA PROTECTION REGULATIONS

- a) The Clerk reported that SLCC guidance had been issued regarding whether a Local Council Clerk can also be the Council's Data Protection Officer.

13) REPORTS OF OTHER MEETINGS:

- a) None

14) INFORMATION/CORRESPONDENCE:

- a) Correspondence had been received regarding taking part in "Battle's Over: A Nation's tribute" to be held 11 November 2018. This will be put on the agenda at the Annual meeting of the Parish.

15) ACCOUNTS FOR PAYMENT:

- Resolution: Proposed by Cllr Alison Graham, seconded by Cllr David Simkins and unanimously agreed "to pay the accounts as per the list".**

		AMOUNT	CHQ NO
Andy Muskett Ltd (Invoice no. 3668 dated 31/12/17)		£225.60	301049
<ul style="list-style-type: none"> • 3rd quarter street lighting maintenance • + VAT @ 20% 	£188.00 £37.60		
The Chiltern Society		£30.00	301050
<ul style="list-style-type: none"> • Annual Community Partnership subscription 			
Mrs H Smith (Clerk to the Council)		£549.73	301051
<ul style="list-style-type: none"> • Salary for month of January 2018 • Allowance for month of January 2018 • Expenses • Less PAYE 	£377.10 £133.33 £141.50 -£102.20		
All Saint's Church Shillington		£275.00	301052
<ul style="list-style-type: none"> • Grant awarded April 2016 for tree works 			

16) AGENDA ITEMS FOR NEXT MEETING/ANY OTHER BUSINESS (information only):

Clerk advised she had received correspondence about whether the Council would be taking part in the annual Spring Clean litter pick.

There being no further business the meeting closed at 9.45 pm

..... (Signed)

..... (Date)