

- ii) Notification received from CBC's enforcement officer that two replacement trees, as required under planning consent CB/14/05005/FULL, have been planted at The Bungalow, Pegsdon Way, Pegsdon and the enforcement case has now been closed.
- iii) Notification received of an outline application for up to 99 dwellings on land off Holwell Road, Pirton (NHDC Ref 17/01543/1). It was agreed to reiterate previous comments made on application 16/02256/1 regarding construction traffic issues.

d) **APPEALS:**

6) **REPORT OF CENTRAL BEDFORDSHIRE COUNCILLOR:**

Central Bedfordshire Councillor Alison Graham reported:

- Central Bedfordshire Council had re-inspected the state of the road surface in Church View Avenue and concluded that it was not bad enough for resurfacing because some velocity patching has been carried out recently.
- The owner of 68 Bury Road would be removing the wooden fence posts from the grass verge outside his property when he was well enough to do so.
- The refreshing of white lines in Shillington was top of the list.
- Anglian Water are warning of a serious water shortage with the water table very low and encouraging water users to be mindful of this.
- CBC's Sustainable Communities Overview and Scrutiny Committee would be meeting on 5 July with the Police and Crime Commissioner and Chief Constable for them to explain the inadequacies of Bedfordshire Police.
- The public consultation of the draft Local Plan has today commenced. It is a 20 year programme to deliver 20-30,000 houses and 30,000 jobs. Many options are being discussed including a new town, new villages, town expansions and village expansions. Supply of Brownfield sites for development in Central Bedfordshire is very limited and therefore some green belt will be encroached upon. However, new green belt land can be achieved and villages will not be merging. The submission of hostile applications has now come to an end and Central Bedfordshire's strategies are strong. The short list of sites for consideration has been created by officers so that councillors could not be accused of nimbyism.

7) **POLICE MATTERS:**

- a) Copy of presentation notes from the Community Policing Team North Rural Priority Setting Meeting held 15 May 2017 copied to all councillors for information. Next meeting to be held Tuesday 22 August - further details awaited.
- b) Crime figures for June copied to all councillors for information.

8) **STAFF MATTERS:**

- a) The Chair reported that after 20+ years, the Clerk to the Council had regrettably handed in her letter of resignation. Although her notice period is one month, she has offered to serve three months' notice to hopefully give council time to find and train up a replacement and will be available for further support beyond the 3 months. The Chair proposed advertising the job vacancy in the August issue of the Parish News and would also be seeking guidance from Beds Association of Town & Parish Councils.

9) **FINANCE:**

- a) It was agreed to defer the purchase of a new laptop, software and external hard drive for use by Clerk to the Council until a new Clerk had been appointed.

10) **TRAFFIC/HIGHWAYS:**

- a) A list of current items of highway maintenance was received from the Clerk to the Council. The following additional items were noted:
 - Apsley End Arch - brambles overgrowing the road obstructing visibility.
 - Pegsdon – Bollard on traffic island fallen over again.
 - Scyttels Court – 'No Cycling' sign on footpath 68 broken.
- a) Council had been invited to comment on a proposed stopping up of highway at 129 Bury Road, Shillington to enable development as permitted by Central Bedfordshire Council under reference CB/17/00276/FULL. Council were unaware what the applicant would be giving CBC in return for the de-registration of the highway land and the Clerk to the Council and Cllr Alison Graham would both contact CBC for an explanation.
- b) Notification received of proposed temporary road closure at Upton End Road on Wednesday 9 August 2017 between the hours of 0800 and 1700 to enable tree cutting to be carried out safely. Access may be allowed from time to time according to local signage.

11) **WATERCOURSE MAINTENANCE:**

- a) Contractor instructed to commence additional flail mowing of areas of village green and verges in High Road disturbed by Bedford Group of Drainage Boards during dredging work. Contribution from CBC towards cost requested and full response awaited.

12) PUBLIC RIGHTS OF WAY - FOOTPATHS AND BRIDLEWAYS:

- a) Central Bedfordshire Council's Rights of Way Officer to inspect and advise of plans for improving muddy surface of FP62 (New Walk).
- b) Mr Jeremy Hill had advised Cllr Angus McCormick that solicitors had been instructed with regards to the creation of a gravel track on fields along Upton End Road and would be contacting the Clerk to the Council in due course. It was reiterated that the parish council had made no commitment at this time to incur any expenditure on this project.

13) VILLAGE SIGN:

- a) Revised design in progress. More details at September meeting.

14) NEW NOTICE BOARD:

- a) The Clerk to the Council advised that a new notice board for Hanscombe End Road would cost IRO £1,100 to purchase and install. It was agreed to consider making provision within the 2018/19 budget for a new notice board.

15) COMMUNITY DEFIBRILLATOR:

- a) The Clerk to the Council reported that the community defibrillator had been used to save the life of an elderly gentleman who had been found collapsed and unresponsive in Hillfoot Road on 10 June. The members of the public who had used the defibrillator were very impressed with the ease with which it could be used. There had been issues with the procedure for getting the defibrillator returned to the parish council by the ambulance service following its deployment, but it had now been located and would be returned to the cabinet outside the Village Hall shortly.
- b) AFC Shillington has asked if they can have a defibrillator sited at the playing field. The Playing Field Management Committee were looking into funding for this.

16) SHILLINGTON MEMORIAL PLAYING FIELD:

- a) June Operational Inspection report received from CPM Playgrounds Ltd indicated more loose and missing fence slats and shrinkage around the edges of the safety surfacing. A wooden bollard on the edge of the car park had also been removed. The Clerk to the Council would obtain a quote for (1) filling the gaps in the safety surfacing with sand, and (2) replacing the missing wooden bollard.

17) HORNS PASTURE:

18) REPORTS OF OTHER MEETINGS:

19) INFORMATION/CORRESPONDENCE:

20) ACCOUNTS FOR PAYMENT:

RESOLUTION, Proposed by Cllr David Simkins seconded by Cllr Angus McCormick and unanimously agreed 'to pay accounts as per list'

			AMOUNT	CHQ NO
1	DJ Granger Grounds Maintenance Limited (Invoice no 017445 dated 03/06/17) <ul style="list-style-type: none"> • Cut top of ditch in Hillfoot Road • + VAT @ 20% 	£25.00 } £5.00 }		
2	DJ Granger Grounds Maintenance Limited (Invoice no 017528 dated 21/06/17) <ul style="list-style-type: none"> • 5th full parish grasscut of season • Cut top of ditch in High Road with flail • Cut newly seeded area of verges in High Road with flail • + VAT @ 20% 	£306.90 } £160.00 } £130.00 } £119.38 }	£746.28	301004
3	MJ Granger Grounds Maintenance Ltd (Invoice no 11714 dated 15/06/2017) <ul style="list-style-type: none"> • Cut ivy on lamp post at New Walk • + VAT @ 20% 	£25.00 } £5.00 }	£30.00	301005

4	CPM Playgrounds Ltd (Invoice no 835 dated 22/06/17) <ul style="list-style-type: none"> Annual playground Inspection June 2017 +VAT @ 20% 	£99.00 £19.80	£118.80	301006
5	Mrs K J Cousins (Clerk to the Council) <ul style="list-style-type: none"> Salary for months of June, July & August 2017 - £1,455.42 to be paid in 3 instalments Allowances for months of June, July & August 2017 - £400.00 to be paid in 3 instalments Overtime for months of April, May & June 2017 - £156.95 to be paid in 3 instalments Expenses for ¼ ending 30 June 2017 - £95.07 to be paid in 3 instalments Less PAYE £402.60 to be paid in 3 instalments 	£485.14 £133.33 £52.31 £31.69 -134.20	£568.27	301007
6	HM Revenue & Customs <ul style="list-style-type: none"> PAYE 		£378.40	301008
7	Lonsdale Direct Solutions (Invoice no 213514 dated 09/06/17) <ul style="list-style-type: none"> Printing issue 130 Parish News Printing 2017 Annual Report of Shillington Parish Council <p><i>(£106.25 to be reimbursed from no 1 account to no 2 account)</i></p>	£382.75 £106.25	£489.00	300007
8	Mrs K J Cousins (Clerk to the Council) <ul style="list-style-type: none"> Salary for months of June, July & August 2017 - £1,455.42 to be paid in 3 instalments Allowances for months of June, July & August 2017 - £400.00 to be paid in 3 instalments Overtime for months of April, May & June 2017 - £156.95 to be paid in 3 instalments Expenses for ¼ ending 30 June 2017 - £95.07 to be paid in 3 instalments Less PAYE £402.60 to be paid in 3 instalments 	£485.14 £133.33 £52.31 £31.69 -134.20	£568.27	301009

Cllr David Mott carried out a check of the bank reconciliation for the end of May.

21) AGENDA ITEMS FOR NEXT MEETING/ANY OTHER BUSINESS (information only):

- Cllr Alison Graham had received notification of a new planning application submitted to CBC by North Herts Homes for the revisions to the housing development off High Road. The Clerk to the Parish Council had not yet received a copy of the application for comment.
- Cllr Alison Graham read a newspaper article to the meeting which reported that even if local councils closed all children's centres, museums and leisure centres, turned off every street light, closed all discretionary bus routes and stopped maintaining parks and filling in potholes they would not have enough money to plug the funding gap.
- Cllr Tony Howells reported that all three bottle banks at the Playing Field were full.

There being no further business the meeting closed at 9.30pm

..... (Signed)

..... (Date)