

An ordinary meeting of Shillington Parish Council was held on Tuesday 7 March 2017 at 7.45pm at the Congregational Church, Church Street, Shillington.

Members Present:	Mr John Clark	Mrs Tracey Forsyth
	Ms Alison Graham (also CBC ward member)	Mr Tony Howells
	Mr Ben Jepps	Revd Angus McCormick
	Mr David Mott	Mrs Sally Stapleton (Chair)
	Mr David Simkins	Mr Derek Turner

Also present: Karen Cousins (Clerk to the Council).

- 1) No apologies for absence were received.
- 2) No declarations of interest were received from members.
- 3) Minutes of the ordinary meeting held 7 February 2017 were agreed and signed.
- 4) **MATTERS ARISING NOT COVERED BY THE AGENDA:** (Information only).
  - Cllr Alison Graham reported that Martin Freeman and John Chandler at CBC were both dealing with the removal of the wooden boundary fence at 68 Bury Road which was encroaching on the verge.
  - The Clerk to the Council had contacted The Bedfordshire and River Ivel Internal Drainage Board regarding dredging work in High Road and a decision regarding reseeding was awaited from the Board. Cllr Alison Graham was asked to seek assistance from CBC Councillors who are members of the Board. A review of grasscutting in that area would need to be carried out upon completion of the dredging work.
- 5) **COMMUNITY PROJECT**  
An update on the new community building was deferred until April pending further information from North Herts Homes / Rowan Homes.
- 6) **PLANNING:**
  - a) **DECISIONS** from Central Bedfordshire Council:
    - i) CB/16/03165/FULL. Chamberlain Holdings PLC, Former Pig Pen, Higham Road, Higham Gobion.  
Alterations and extension to redundant agricultural building to form office accommodation, modification to access and creation of parking area. **APPROVED 21.2.17**
    - ii) CB/16/03168/FULL. Chamberlain Holdings PLC, Former Pig Pen, Higham Road, Higham Gobion.  
Alterations to redundant agricultural building and conversion to dwelling, modification to access and creation of parking area **REFUSED 26.01.17**
    - iii) CB/16/05307/FULL. GPS Estates Ltd, Chiltern View Poultry Farm, Higham Road, Higham Gobion  
Erection of garage and stable block to residential garden. **WITHDRAWN 08.02.17**
    - iv) CB/TCA/17/00012. Ms E Allen, All Saints Church, Church Street, Shillington.  
Prune one large Yew tree within the Church grounds at the bottom of the lower path. **NO OBJECTION RAISED 08.02.17**
    - v) CB/17/00048/FULL. Mr & Mrs J Lucas, Beech Tree House, 66B Bury Road, Shillington  
Single storey side extension. **APPROVED 15.02.17**
  - b) **NEW/REVISED APPLICATIONS:**
    - i) CB/TCA/17/00026. Mrs K Martell, The Old Vicarage, High Road, Shillington  
Works to trees within a Conservation Area: Remove one Yew tree (No. 1 on agent's plan), remove one Sycamore by vegetable patch (No. 2), Prune one Sycamore tree by Veg. patch (3), prune one Oak limb extending into garden (4). **SUPPORT, unanimous.**
    - ii) CB/TCA/17/00056. Mr D Bruce, 54 High Road, Shillington.  
Notification of works to trees in a Conservation Area: Removal of Weeping Willow (marked as Tree 1 on plan); reduction in height on Cherry Plum trees (marked as Trees 2) from 6-9m to 3-4m; and removal of Blackthorn, Hawthorn and Plum (marked as Trees 3). **SUPPORT, unanimous.**
    - iii) CB/17/00364/FULL. Mr Forth, 68 Bury Road, Shillington  
Single and two storey rear/side extensions with front porch **SUPPORT, unanimous.**
    - iv) CB/17/00559/LDCE. Mr M Granger, Land at Bury Road, Shillington  
Construction of mobile home as a dwelling. **SUPPORT but request that to ensure the mobile home does not become a permanent dwelling in the open countryside, only temporary consent should be given, requiring the applicant to remove the mobile home from the site**

**after say three years unless the planning authority grants permission for its continuation. A condition should also be placed on any consent stating that the use of the mobile home should only be ancillary to the landscaping business operated by the applicant from the site. Unanimous.**

- v) CB/17/00670/FULL. Mr M Granger, Land on the West Side of Woodmer Close, Shillington. Construction of replacement office building, new car parking area and construction of boundary fencing; siting of storage containers **SUPPORT, unanimous.**
- vi) CB/TCA/17/00071. Mr Sentonaris, Lavender Court, 19B Vicarage Close, Shillington Notification of works to trees in a Conservation Area: Ash tree (marked as T1 on plan) - reduce to 4m to allow more light into the garden; and Laburnum (shown as T2 on plan) - reduce crown by 30% to allow more light into the garden. **SUPPORT, unanimous.**
- vii) CB/17/01017/LB. Mr & Mrs P Meacher, 4 The Old School, Church Street, Shillington Listed Building: Refurbishment of existing dormer window, replace all rotted timber sections and replace existing window frame with new double glazed timber frame. **SUPPORT, unanimous.**
- viii) 17/00335/DOC. Cala Homes, Land Adjacent to Elm Tree Farm, Hambridge Way, Pirton Discharge of Conditions: Details reserved by Condition 6 (Construction Management Plan) of planning permission reference no. 15/01618/1 granted on 27 May 2016. **Information only – no comment to be made.**

**c) INFORMATION:**

- i) Notification received of the publication of the Pirton Neighbourhood Development Plan.
- ii) Written complaint received of an alleged failure to plant replacement trees in the front garden of The Bungalow, Pegsdon Way, Pegsdon which was a requirement of planning permission CB/14/05005/FULL dated 18.02.15. Clerk to the Council to check planning consent and if appropriate notify CBC enforcement officers.
- iii) Notification received from CBC of a planning enforcement case created for an alleged unauthorised change of use to shop at Lordship Farm, 77 Upton End Road, Shillington.

**d) APPEALS:**

- i) CB/16/03007/FULL. Mr D Binks and Mrs J Sims, Mobile Home, 84A Hanscombe End Road, Shillington.  
Erection of a dwelling-house  
**Appeal against the refusal made by Central Bedfordshire Council on 19 September 2016 dismissed.**

**7) REPORT OF CENTRAL BEDFORDSHIRE COUNCILLOR:**

Central Bedfordshire Councillor Alison Graham reported:

- As part of the review of CBC's Passenger Transport Strategy, from April 2017 the no 79 (Luton-Meppershall) bus will not be running after 6.30pm on weekdays and after 3pm on Saturdays. The timetable for the no 89 (Hitchin-Henlow Camp) bus is expected to remain unchanged. A new timetable for the 79 bus will be published in the Parish News when available.
- The five year housing supply requirement for Central Bedfordshire is 9,337.5 dwellings. At present, the council can deliver 9,107 dwellings which is shortfall of only 2.47%.
- Mid Beds CAB had expressed appreciation for the grant of £200 that the parish council had agreed to donate to the bureau.
- Work is continuing on the Bedfordshire, Luton and Milton Keynes (BLMK) sustainability and transformation plan (STP). The plan is looking at services that can be taken out of hospitals and delivered in community 'Hubs'. Further services could be provided at smaller premises which would be shared on a daily basis by various service providers.
- CBC are keen to move forward on establishing small day care centres in Central Beds.

**8) POLICE MATTERS:**

- a) Cllr Tony Howells to attend Police Parish Priority Setting Meeting on Thursday 9 March at the Rufus Centre, Flitwick. Council identified speeding, visible policing and nuisance parking as particular concerns for the parish with speeding being the main priority.
- b) Crime figures for February 2017 circulated to councillors for information.
- c) Cllr Tony Howells advised that Central Bedfordshire Neighbourhood Watch would soon have a new chairman.

**9) FINANCE:**

- a) Council were unable to consider a grant application from All Saints Church due to insufficient information.

**10) TRAFFIC/HIGHWAYS:**

- a) A list of current items of highway maintenance was received from the Clerk to the Council. The following additional items were noted:

- High Road – bush opposite The Old Vicarage leaning into the road.
  - Upton End Road – potholes still evident on junction of Upton End Road and Marquis Hill.
- a) Council considered a request from a member of Shillington Congregational Church for the allocation of disabled parking bays in Hillfoot Road. Whilst the parish council appreciated the problem, Cllr Alison Graham advised that Central Bedfordshire Council will not provide general disabled parking bays and that disabled parking bays can only be applied for by blue badge holders and near their home. The parish council was therefore unable to support the request.
  - b) Council discussed the use of the area of highways amenity land and hedgerow at the entrance to Church View Avenue including the cutting back of the hedge and provision of a seat. No decision was made and it was agreed to discuss this matter again in the new financial year.

**11) PUBLIC RIGHTS OF WAY - FOOTPATHS AND BRIDLEWAYS:**

- a) Letter sent to M Hill October 2016 regarding possibility of creating a gravel track on fields along Upton End Road. Response awaited.

**12) SHILLINGTON MEMORIAL PLAYING FIELD:**

**13) HORNS PASTURE:**

- a) AFC Shillington had requested permission to put a layer of shingle in front of their storage container to make access easier during wet weather. The parish council were not supportive of shingle being used as this could spread to other parts of the field but would agree to the use of paving slabs. The slabs would need to set at the correct level so that grasscutting was not hampered. Cllr Sally Stapleton to advise AFC Shillington.

**14) REPORTS OF OTHER MEETINGS:**

- a) The Chair reported that she and the Clerk to the Council had attended the Town & Parish Council Conference – Emergency Planning on Wednesday 22 February 2017 at Priory House, Chicksands. The parish council were generally supportive of an Emergency Plan for Shillington and a working group would be formed to progress this.

**15) INFORMATION/CORRESPONDENCE:**

- a) Notification received of the statutory consultation on the proposed change of age range for Shillington Lower School running until 15 March 2017. It was unanimously agreed that the parish council were in support of the proposed change of age range. *(Cllr Alison Graham, being a school governor, declared an interest in this matter and did not vote).*
- b) It was agreed to invite the Police and Crime Commissioner, Kathryn Holloway to attend the Annual Meeting of the Parish on 17 May 2017 as guest speaker to speak about rural policing.
- c) Details of Bedfordshire Association of Town & Parish Councils Training Programme Spring/Summer 2017 copied to all councillors.
- d) Age UK Bedfordshire AGM to be held on Thursday 16 March 2017 at Priory Methodist Church Hall, 63 Newnham Avenue, Bedford at 9.45am.

**16) ACCOUNTS FOR PAYMENT:**

**RESOLUTION, Proposed by Cllr David Simkins seconded by Cllr Angus McCormick and unanimously agreed 'to pay accounts as per list'**

			AMOUNT	CHQ NO
1	<b>Whitbread Wanderbus</b> • Donation 2016/17 (as agreed at February meeting)		£200.00	300972
2	<b>Mid Bedfordshire Citizens Advice Bureau</b> • Donation 2016/17 (as agreed at February meeting)		£200.00	300973
3	<b>Wildlife Trust for Bedfordshire, Cambridgeshire and Northamptonshire</b> • Donation 2016/17 (as agreed at February meeting)		£50.00	300974
4	<b>Mid Beds Link a Ride</b> • Donation 2016/17 (as agreed at February meeting)		£50.00	300975
5	<b>The Chilterns Conservation Board</b> • Donation 2016/17 (as agreed at February meeting)		£25.00	300976

6	<b>Autism Bedfordshire</b> • Donation 2016/17 (as agreed at February meeting)		£100.00	300977
7	<b>Mrs K J Cousins (Clerk to the Council)</b> • Salary for months of December 2016, January & February 2017 - £1,440.99 to be paid in 3 instalments • Allowances for months of December 2016, January & February 2017 - £400.00 to be paid in 3 instalments • Overtime for months of October, November & December 2016 - £231.69 to be paid in 3 instalments • Expenses for ¼ ending 30 December 2016 - £66.91 to be paid in 3 instalments • Less PAYE £414.60 to be paid in 3 instalments • Less National insurance £6.92 to be paid in 3 instalments	£480.33 £133.34 £77.23 £22.31 -£138.20 -£2.32	£572.69	300978
8	<b>Office Depot (Invoice no 970849745 dated 23/02/17)</b> • 2 x Boxes of A4 white copier paper • + VAT @ 20%	£23.48 £4.70	£28.18	300979
9	<b>Lonsdale Direct Solutions (Invoice no 209877 dated 06/02/17)</b> • Printing 'Parish News' issue 128		£335.50	300005 No2 account

Cllr Ben Jepps carried out a check of the bank reconciliation for the end of January.

17) **AGENDA ITEMS FOR NEXT MEETING/ANY OTHER BUSINESS (information only):**

- Cllr David Simkins reported that contractors working for him on FP62 (New Walk) had been unable to complete hedge cutting because the bollards were locked in place. The Clerk to the Council would ask the Rights of Way Officer at CBC who held the keys.
- Cllr David Mott reminded council that it must ensure s106 monies for outdoor play are used before expiry which may mean moving the play area early if the building of the new community centre is delayed.
- Cllr Alison Graham reported that sections of New Walk were very boggy. The Clerk to the Council would ask the Rights of Way Officer at CBC to look into this.
- Clerk to the Council asked to obtain details of the cost of a VA sign similar to that at Hitchin and Clophill.
- Details of a series of BLMK STP public meetings had been circulated to councillors.

There being no further business the meeting closed at 9.25pm

*S. Stapleton*  
..... (Signed)

*04/04/17*  
..... (Date)