

An ordinary meeting of Shillington Parish Council was held on Tuesday 2 January 2018 at 7.45pm at the Congregational Church, Church Street, Shillington.

Members Present: John Clark Tracey Forsyth
 Angus McCormick Sally Stapleton (Chair)
 David Mott David Simkins
 Derek Turner Tony Howells
 Alison Graham

Also present: Helen Smith (Clerk to the Council).

- 1) Apologies were received from Cllr Ben Jepps.
- 2) None.
- 3) Minutes of the ordinary meeting held 5 December 2017 and Finance meeting held 12 December 2017 were agreed and signed with no amendments.
- 4) There were no matters arising not covered by the agenda.
- 5) **PLANNING** (Next Development Management Committee meeting at Central Bedfordshire Council to be held 3 January 2018):
 - a) **DECISIONS** from Central Bedfordshire Council:
 - i) CB/17/04982/FULL. Mr W Burton, Land rear of 129 Bury Road, Shillington.
Change of use from Agricultural Lane to Garden / Residential Use
WITHDRAWN 28/11/17
 - b) **NEW/REVISED APPLICATIONS:**
 - i) CB/17/05764/FULL. Mr C Dayer-Smith, Stonecroft, Pegsdon Way, Pegsdon.
Proposed two storey extension and alterations – Renewal of existing planning consent
CB/14/03980/FULL. **SUPPORT, unanimous.**
 - ii) CB/17/05798/FULL. Mr W Burton, Land rear of 129 Bury Road, Shillington.
Change of use - from agricultural land to garden/residential **SUPPORT, unanimous.**
 - iii) CB/17/05861/FULL. Mr & Mrs Johnson, 5A Hillfoot Road, Shillington.
Proposed garage and carport conversion to form annexe for elderly relative. **SUPPORT with the condition that the annexe remains ancillary to the main house and does not become a separate dwelling, unanimous.**
 - iv) CB/17/05732/FULL Mr Darren Gill, Noahs Ark, Hillfoot Road, Shillington.
Erection of two dwellings on existing public house car park and alteration/extension to existing public house and associated flat into a single three bedroom dwelling. **DO NOT SUPPORT on the grounds of (1) loss of public house, (2) over development of site, (3) lack of adequate parking and (4) there has been no application for change of use. Unanimous.**
 - c) **INFORMATION:**
 - i) 17/02563/1. Outline Application. Land off Holwell Road, Pirton
Outline planning application for the erection of up to 85 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from Holwell Road. All matters reserved except for means of access. **REFUSED 15/12/17**
 - d) **APPEALS**
 - i) APP/P0240/W/17/3180398 by Chamberlain Holdings PLC regarding refusal of planning permission for alterations to redundant agricultural building and conversion to dwelling, modification to access and creation of parking area at Former Pig Pen, Higham Road, Higham Gobion (CB/16/03168/FULL). **DISMISSED 06/12/17**
- 6) **REPORT OF CENTRAL BEDFORDSHIRE COUNCILLOR (5mins):**
 - At the last meeting Cllr Alison Graham had reported that the CBC Local Plan needed to be submitted before the end of March 2018 to avoid the requirement for a 60% increase in housing provision. Since then Cllr Graham had seen a synopsis from CPRE (available on their website) of a Central Government paper by the National Infrastructure Commission. This proposes that 1 million new houses are to be provided between Oxford and Cambridge which includes parts of Bedfordshire. Central Government have put this design out to tender without consultation with the affected areas and it has been awarded to a private company. The proposal will include new infrastructure such as roads, railways and several new towns of a similar size to Milton Keynes. This is on the agenda for a meeting Cllr Graham will be attending next week.

7) **POLICE MATTERS:**

It was noted that there had been no Police representative in attendance at the Parish Council meetings for several months. Cllr Tony Howells advised he received a newsletter from the Bedfordshire Police and Crime Commissioner and would forward this to the Clerk.

8) **FINANCE:**

a)

i) Two contractors had been approached to give a quotation for quarterly play area safety inspections 2018/19 **Resolution Proposed by Cllr David Mott, seconded by Cllr David Simkins and unanimously agreed to 'award 2018/19 contract for quarterly play area safety inspections to CPM Playgrounds Limited at an annual cost of £360.00 + VAT.'**

ii) One contractor had been approached to give a quotation for weekly litter cleansing at Shillington memorial Playing Field & Horns Pasture (& Non-professional safety inspections of Children's Play Area) 2018/19 and 2019/20 **Resolution Proposed by Cllr David Mott, seconded by Cllr David Simkins and unanimously agreed to 'award 2018-2020 contract for Weekly Litter Cleansing at Shillington memorial Playing Field & Horns Pasture (& Non-professional safety inspections of Children's Play Area) to MJ Granger Grounds Maintenance Limited at an annual cost of £1,768.20 + VAT.'**

iii) **Resolution, Proposed by Cllr David Mott, seconded by Cllr David Simkins and unanimously agreed 'to adopt the budget and recommendations of the Finance Meeting held 12 December 2017 and request £36,154 precept from Central Bedfordshire Council for the financial year ending 31 March 2019.'**

b) Cllr John Clark reported on the former Clerks' retirement gratuity. Cllr Clark advised he has spoken to Louise Ashmore of BATPC and the former Clerk who will advise him how she would wish to proceed. The Council will then seek further advice from BATPC and HMRC. Cllr Clark also advised that he also needed to check on what the current clerk wished to do with respect to pension provision. Clerk to advise Council in writing.

c) **Resolution, Proposed by Cllr Alison Graham, seconded by Cllr David Mott and unanimously agreed to 'renew membership to Chiltern Society for 2018 at a cost of £30.00'.**

d) Notification received that the Government has announced that referendum principles will not be applied to town and parish councils in England for three years.

e) Clerk to respond to the Co-operative Bank with requested information and completed Personal Details Forms provided by Councillors (where relevant).

9) **TRAFFIC/HIGHWAYS:**

a) A list of current items of highway maintenance was received from the Clerk to the Council. The following additional items were noted:

- Apsley End Road – flooding across the road – highway signs have been displayed

b) Council considered the invitation from Central Bedfordshire to participate in the Salt Bag Scheme. It was decided not to take part due the requirements for storage etc. Cllr John Clark advised that he had received complaints from residents of Greenfields following the snow in early December that the road and footpaths had been very slippery. Cllr Clark had advised that there was a salt bin in Greenfields but as many of the residents (particularly in the bungalows at the top) are elderly they may not be able to utilise the salt. It was agreed that an item would be placed in the Parish News reminding residents that they can use any salt bins in their road to assist in clearing snow and ice. Guidance from the Government would also be referenced to allay any concerns residents may have about liabilities if they do attempt to clear the public area outside of their property. Clerk to ask the Council's grass cutting contractor for an estimate for them to undertake work to spread grit around the bungalows in Greenfields, Woodmer Close, Vicarage Close and Marshalls Avenue when required.

10) **PUBLIC RIGHTS OF WAY - FOOTPATHS AND BRIDLEWAYS:**

a) The Clerk advised she had telephoned the landowner on 13 December 2017 regarding the new path along Upton End Road and had left a message for him to call back. She was still awaiting a response.

11) **VILLAGE SIGN:**

a) Cllr Sally Stapleton will give an update on the new village sign at the next meeting.

12) **SHILLINGTON MEMORIAL PLAYING FIELD:**

a) The Clerk reported on the December Operational Inspection report received from CPM Playgrounds Ltd. Clerk to obtain a quote for cleaning the algae from the rainbow unit surfacing.

13) **HORNS PASTURE:**

a) The clerk advised that the quotation for cutting back bushes at rear of the school had not yet been received.

14) **ASSETS OF COMMUNITY VALUE (LOCALISM ACT 2011):**

- a) Cllr Sally Stapleton reported that the application to nominate The Crown public house as an asset of community value under the Localism Act 2011 had now been submitted to Central Bedfordshire Council.

15) **REPORTS OF OTHER MEETINGS:**

No reports.

16) **INFORMATION/CORRESPONDENCE:**

None received.

17) **ACCOUNTS FOR PAYMENT:**

RESOLUTION, Proposed by Cllr David Simkins seconded by Cllr David Mott and unanimously agreed 'to pay accounts as per list'

			AMOUNT	CHQ NO
1.	The Community Heartbeat Trust (invoice no. 1938 dated 13/12/17) <ul style="list-style-type: none"> • Annual support Cost Year 3 (01/11/2017 – 1/11/2018) • + VAT 	126.00 25.20	£151.20	301044
2.	CPM Playgrounds Ltd (Invoice no. 906 dated 15/12/17) <ul style="list-style-type: none"> • Operational Inspection of play area at Shillington Memorial Playing Field • + VAT @ 20% 	£66.00 £13.20	£79.20	301045
3.	HM Revenue & Customs <ul style="list-style-type: none"> • PAYE 		£523.56	301046
4.	Mrs H Smith (Clerk to the Council) <ul style="list-style-type: none"> • Salary for month of December 2017 • Allowance for month of December 2017 • Expenses for ¼ ending 31 December 2017 • Less PAYE 	£377.10 £133.33 £230.77 -£102.00	£639.20	301047
5.	Mrs K J Cousins (Former Clerk to the Council) <ul style="list-style-type: none"> • Hours worked for the month of December 2017 • Less PAYE 	£17.12 -£3.40	£13.72	301048

18) **AGENDA ITEMS FOR NEXT MEETING/ANY OTHER BUSINESS (information only):**

- Cllr Derek Turner gave his apologies for the February meeting.
- Cllr Alison Graham advised that the postcode on the defibrillator cabinet was still very faded.
- Cllr Clark advised there were still some issues with the Greenfields development:
 - It was not yet resolved how traffic would be stopped from passing through the development between Greenfields and Hillfoot Road – bollards were initially proposed.
 - Access to the garages to nos. 24 & 26 Hillfoot Road was still not resolved and ground works at the back of the properties in Hillfoot Road have churned up garage access.
 - Deliveries via Greenfields have been a problem and vehicles have been accessing the site from Hillfoot Road. The tarmac in this area is now in a poor condition. Jonathan Lord has advised it will be for the contractors to repair. Cllr Alison Graham will discuss this with the Planning Officer.
 - There is a streetlight at the end of the garden of 18 Hillfoot Road (erected to provide lighting to site) the resident has complained and a shield has been requested for it.
- Cllr John Clark advised the street light has now been removed from what will be the garden to plot 4.
- It was noted that the lamp unit and arm on the CBC lamp column by the post box in White City has been removed.
- Cllr David Simkins reported that parking on Upton End Road is still an issue.
- Cllr Derek Turner reported that the Council was able to nominate the Chair to attend a Garden party at Buckingham Palace. The Chair advised she had attended one in the past.

There being no further business the meeting closed at 9.20 pm.

..... (Signed)

..... (Date)