

# Shillington Parish Council

Including Pegsdon & Higham Gobion

**BEDFORDSHIRE**

<b>Mrs. Helen Smith</b> <i>Clerk to the Council</i> <b>Tel: 01462 713224</b> clerk.shillingtonparishcouncil@gmail.com	11 Hillside Close, Shillington, Hitchin, Herts SG5 3NN	<b>Chairman:</b> <b>Mrs. Sally Stapleton</b> <b>Tel: 07711 504489</b> sallystapleton@btinternet.com
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30 January 2019

**An ordinary meeting of Shillington Parish Council will be held  
Tuesday 5 February 2019 at 7.45pm (doors open at 7.30pm)  
at The Congregational Church, 47 Church Street, Shillington, SG5 3LJ.**

**The Public and Press are invited to be present.  
The Agenda for the meeting is set out below.**

Helen Smith, Clerk to the Council

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## AGENDA

### **Business For Attention (code: \* = items for discussion)**

- \* 1) Apologies for absence.
- \* 2) Council to receive any declarations of interest from Members.  
*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Shillington Parish Council Code of Conduct for Members and by the Localism Act 2011.*
- \* 3) Minutes of the ordinary meeting held 8 January 2019 to be approved.
- \* 4) Matters arising not covered by the agenda (Information only).

### **ADJOURNMENT FOR PUBLIC TO MAKE COMMENT:**

***Members of the public may make brief comment on items which are not on the agenda. Comment on agenda items may be made, at the discretion of the Chair, at the appropriate time during the meeting.***

- \* 5) **PLANNING** (Next Development Management Committee meeting at Central Bedfordshire Council to be held 6 February 2019):
  - a) **DECISIONS** from Central Bedfordshire Council:
    - i) CB/18/04149/FULL. Mr & Mrs Lewis, Chibley Farm, Stondon Road, Shillington  
Conversion of the existing small barn into a single dwelling and associated works.  
**APPROVED 07/01/19**
    - ii) CB/18/03745/FULL. Davies Veterinary Specialists Ltd, Manor Farm Business Park,  
Higham Road, Higham Gobion. Additional package sewage treatment plant.  
**APPROVED 04/01/19**
    - iii) CB/18/04150/FULL. Mr & Mrs Hanlon, Willow Thatch, 129 High Road, Shillington.  
Single storey side extension and demolition of existing flat roof garage block and  
construction of new garage with office.  
**APPROVED 11/01/19**

\* b) **NEW/REVISED APPLICATIONS:**

- i) CB/18/04410/PAAO. TC Shaw & Son, Pirton Grange Grange Farm, Pirton Road, Shillington.  
Prior Notification: Change of use of part of some agricultural grain store units to flexible use within Class B8 (storage and distribution) under Part 3 Class R of the Town and Country Planning (General Permitted Development) (England) Order 2015.
- ii) CB/18/04792/FULL. Ms Symonds, The Stable, Hanscombe End Road, Shillington.  
Change of use from a workshop/ store to a C3 dwellinghouse.
- iii) CB/18/04503/FULL. GCK Developments, Land Adjacent to 129 Bury Road, Shillington.  
Creation of two detached 4 bedroom dwellings, carport structures, vehicular cross over and associated works.
- iv) CB/19/00110/FULL. Mr & Mrs Monk, 1 Marquis Hill, Shillington.  
Detached garage.
- v) CB/19/00175/FULL. 23 Upton End Road, Shillington.  
Single storey side extension to form a garden room.

*Any additional applications received following issue of this agenda will be added to the agenda if necessary.*

\* c) **INFORMATION:**

Council to consider correspondence (copy circulated to Councillors with agenda) received from Woods Hardwick acting on behalf of the owner of land at Hillfoot Road, Shillington (Thomas Meadow) in respect of public access to the open space in application CB/18/03287/FULL (erection of 19 dwellings). Council is requested to consider (without prejudicing its opposition to the development) whether if the appeal is allowed it would take ownership of the land, subject to the space being in an appropriate condition and receiving a commuted sum for its future maintenance.

d) **APPEALS:**

\* **6) REPORT OF CENTRAL BEDFORDSHIRE COUNCILLOR (5mins):**

**7) POLICE MATTERS:**

- a) December Crime Statistics circulated to Councillors by email 18 January 2019.

\* **8) FINANCE:**

- a) Council to approve Clerk's attendance at BATPC course "Introduction to VAT for Local Councils" at a cost of £40.00.
- b) Response awaited from HMRC to queries regarding payment of the Former Clerk's Retirement Gratuity.
- c) Council to consider switching the Parish Council telephone line to OneCom "Council Essentials 250 Plan". Details circulated to Councillors with agenda.

\* **9) SHILLINGTON MEMORIAL PLAYING FIELD:**

- a) Council to consider Wicksteed play equipment proposals.
- b) Consultation event for the community on proposed schemes arranged for Saturday morning, 23<sup>rd</sup> February 2019 at the Village Hall.

\* **10) HORNS PASTURE**

- a) Council to consider correspondence from AFC Shillington regarding the level of the reduced license fee charged for 2019 and the proposal for a further reduced fee in 2020.

\* **11) NEIGHBOURHOOD PLAN**

- a) Chair to report on discussions regarding reviewing the Shillington Green Infrastructure Plan (published October 2010) as a preliminary step to developing a Neighbourhood Plan.

\* **12) TRAFFIC/HIGHWAYS:**

- a) Clerk to the Council to provide a list of current items of highway maintenance.

- b) Notification received of road closure for resurfacing and associated carriageway modifications on Hanscombe End Road, junction with Bury Road / Hillfoot Road (access to Brookside will be given). Closure will be in place 08:00 Thursday 28<sup>th</sup> February until 18:00 Sunday 31<sup>st</sup> March 2019.
- c) Council invited to send representatives to a drop-in session to meet the CBC Highways Custodian Nick Carofalo on the afternoon of Thursday 7<sup>th</sup> February 2019 at the new Sandy Highways depot.

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**13) BURIAL GROUND**

- a) Update on possible new burial space in the Parish.

**14) WW1 CENTENARY BENCH/SCHOOL TREE PLANTING**

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- a) Chair to update.

**15) REPORTS OF OTHER MEETINGS:**

**16) INFORMATION/CORRESPONDENCE:**

- a) Letter received from Shillington Rainbows expressing thanks for the grant awarded in November 2018.

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**17) ACCOUNTS FOR PAYMENT:**

- a) Clerk to provide a list at the meeting for Council approval.

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**18) AGENDA ITEMS FOR NEXT MEETING/ANY OTHER BUSINESS (information only):**

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Next Ordinary Meeting of the Parish Council – Tuesday 5<sup>th</sup> March 2019 (agenda Items to the Clerk to the Council before Friday 22<sup>nd</sup> February 2019)